



WOLF RIDGESM

ENVIRONMENTAL LEARNING CENTER

Job Description

Job Title: Counselor

Department: Program

Reports To: Camp Programs & Onsite Campus Coordinator

FLSA Status: Exempt

Prepared By: Program Director

Updated Date: November 24, 2025

Approved: Rebecca Meyer

Approved Date: 12/15/2025

Summary

This position is part of the Wolf Ridge Summer Youth Program team and is responsible for supervision of up to 16 campers ages 3-18. Counselors play a vital role in developing a positive, safe, and enriching camp experience for every camper, which includes planning and conducting a variety of safe, fun and interesting activities in an outdoor setting and participating in activities led by Naturalists. Wolf Ridge summer program runs from June 15-August 15th, 2026.

A select number of counselors will be identified to be Assistant Trip Leaders (ATLs) to do everything a counselor does, but also help to lead off-site trips alongside our Trip Leaders. This could involve hikes along the Superior Hiking Trail or canoe trips in the Boundary Waters. They will also assist with packing, unpacking, and checking gear for the trip.

1) General Duties of a Counselor

- Supervise and ensure the safety of a group of campers.
- Act as primary adult responsible for welfare of your assigned campers, which may include sleeping in the same room and/or tent with campers (applies to same gender identity), and ensuring proper supervision at all times while campers are at camp (Sunday 3pm-Friday 5pm). Counselors are expected to supervise campers at all times during their camp experiences except during their scheduled off time.
- Assist and participate during daily camp activities including swimming, hiking, sports, games, campfires, evening wrap-ups, camper skits, presentations and other activities scheduled throughout camp.
- Participate in staff training sessions.
- Perform all job duties in compliance with the established policies of Wolf Ridge.

- Communicate effectively with campers, co-counselors, parents, naturalists and community members at-large.
- Serve as a positive role model for campers and other counselors.
- Serve as support staff by assisting with food packing, gear organization, day/evening dorm duty, store duty, and other duties as assigned.
- Assist with camp set up, check in and check out processes, and camp clean up at the end of summer.
- Complete evaluations of self, supervisors, and campers.

2) Education and Experience

- Required
 - o 18 years of age or older at time of employment
 - o Current certifications in First Aid and CPR by the time of employment (Adult & Pediatric CPR)
- Preferred
 - o Experience with residential camping programs, working with children, wilderness trips
 - o Leadership experience in school and community
 - o Background or interest in natural history, ecology and/or environmental education

3) Compensation

- \$325 /week paid biweekly
- Includes lodging
- Meals available when dining hall is open (Sunday lunch-Friday lunch with occasional weekend availability)